

B.V. RAJU COLLEGE
VISHNUPUR:: BHIMAVARAM - 534202
(Affiliated to Adikavi Nannaya University, Rajamahendravaram)

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PROCEEDINGS OF THE MEETING OF THE IQAC HELD ON 16.04.2019 IN ROOM NO 208:
The IQAC conducted a meeting on the said date to chalk out the plan of action for the following.

- 1) To enhance the intake of the college, bring additional sections for the existed courses/programs for the current Academic year
- 2) Admission committee formation
- 3) Faculty empowerment strategies through VEDIC and also other practices
- 4) Student involvement in NSS activities/Social responsibilities etc.,
- 5) Infrastructure requirement for additional intake and recruitment of faculty if any required
- 6) Merit cum means scholarships process
- 7) Budget Allocation for the new courses/programs.
- 8) Any other agenda as per the permission of the chair.

MINUTES:

- 1) It is proposed to apply for Additional section in BSc (MSCs) (Mathematics, Statistics, Computer science)
- 2) For Admission process, the guidelines of university are to be followed strictly and for the support of this process one faculty member from each department along with concerned HOD should counsel the students coming for enquiry; office supporting staff will take care of documentation work and Mr.Ch.Satyanarayana, faculty in Mathematics will act as coordinator for this process under the college hierarchy.
- 3) It is proposed to conduct survey through NSS or at department level and plan for industrial visits; field visits, internships etc., to gain better opportunities and Academic and societal exposure
- 4) At present infrastructure and faculty are adequate to run the current programs and courses including new proposals.
- 5) Like for the year 2018-19; merit cum means scholarship are to be given for the student in current Academic year also during the admission.
- 6) Priority is to be given for Various Club Activities as it is being observed as one of the best practices under the visits held in previous Academic year. HOD's have to submit their plan of action for various club activities conduction for the Academic year 2019-20.

IQAC COORDIANTOR



Coordinator-IQAC
B.V. RAJU COLLEGE
Vishnu, Bhimavaram-534 202.



IQAC CHAIRMAN



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PROCEEDINGS OF THE MEETING OF THE IQAC HELD ON 18.06.2019 IN ROOM NO 208:

The IQAC conducted a meeting on the said date to discuss the activities under different criteria at the institutional level for the Academic year 2019-2020. The minutes of the meeting is given under.

- 1) The Chairman & Principal, Dr.Ch.V.Srinivas has appreciated the admission committee for filling the maximum number of seats for the Academic year. Status of Merit cum means scholarships and Infrastructure for various programs and Labs, equipment requirement etc, are questioned.
- 2) Preparation of Academic calendar on par with university norms for all the college programs is discussed. The concerned coordinator has to submit it to Mr.R.Ramarao, HOD, Department of UG computer science to make it available to students through college website.
- 3) Vice Principal Sri Ch.S.V.Satyanarayana discussed with all the Hod's regarding paper distribution among the staff and given the instruction that Teaching and Learning methodologies observed during the visits need to be implemented at department level; Implementation of various LMS platforms are discussed.
- 4) It is proposed to encourage NSS activities among students and make them to participate in state level competitions through NSS Units.
- 5) It is discussed to implement VEDIC practices in the teaching and learning process. Mr. V.Bhaskara Murthy, Vedic coordinator has to give necessary schedule for the list of activities for the current academic year
- 6) It is proposed to monitor the activities under various MOU's existed and provide necessary data as and when required. Plan for the activities for students regarding hands on experience.
- 7) It is proposed to conduct or encourage the students and also faculty in industrial tours /workshops/ seminars/ conferences/ extracurricular activities/FDP.
- 8) It is proposed to conduct a state level event ASPIRE – 2020 with the collaboration of UG and PG courses.
- 9) It is proposed to continue CRT and CIVILS services coaching for interested student for their career enhancement.
- 10) It is discussed to participate in AISHE, NIRF, HANSA etc., regularly without fail.
- 11) It is proposed to conduct an Internal Audit in our college in different departments and Laboratories with college staff and concerned report must be submitted to IQAC and departmental Head's and Principal for better assessment and monitoring the administration process.
- 12) It is proposed that from July Month onwards DQAC members from all departments has to submit a report based on various activities held/followed/being implemented/ to IQAC at periodical intervals.



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- 13) It is Proposed that Mr. U.Raju will be the HOD for Department of English after Mrs. U.Madhavi. The necessary documentation and other approvals from management are to be sought.
- 14) It is proposed to conduct Extension Activities through NSS and initiate new training schemes to improve communication skills in students.
- 15) Various Club Activities from different HOD's discussion is made under the implementation of Best practices visit.

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PROCEEDINGS OF THE MEETING OF THE IQAC HELD ON 01.01.2020 IN ROOM NO 208

- 1) It is proposed to conduct ASPIRE-2020 on 07-02-2020. Formation of different committees, process for conduction of events, events finalization, budget approvals from management, space for food and entertainment activities etc. are discussed.
- 2) It is proposed that Mr. M E A V V Rambabu will be the convenor for this program like earlier ASPIRE-2018.
- 3) The detailed reports and process, etc are to be maintained with VCLC and Mr. Rambabu in coordination with other departments.
- 4) ASPIRE 2K20 consists of the activities such as Poster Presentation, Project Presentation, Mini Hackathon, Chemico, Quiz, Treasure Hunt, Digital Poster, Programming Test, Short Talk, Visual Quiz, Drama etc., pertaining to different subjects under the guidance of departmental heads.
- 5) In Aspire-2020: F₂ (Food and Fun), to be eye-catching, commendable stalls, designed by the students under the auspices of authorities.
- 6) Flash mob, for dance performances to be conducted outside the campus. Students of B.V.Raju College, participants from different colleges, can exhibit their talents in it.
- 7) Launching of SRUJANA Magazine in Two languages and its fruitful results in student's community is discussed.

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PROCEEDING OF THE MEETING OF THE IQAC HELD ON 22.02.2020 IN ROOM NO 208:

- 1) Keeping in view of upcoming Pandemic situation of COVID-19, it is decided to make effective use of L4G CAMPUS PARTNERSHIP PROGRAM WITH BVRT and ensure that a greater number of students and faculty should enroll in the courses offered by COURSE ERA and complete them in a successful manner which in turn prosper our faculty fraternity to strengthen their subjective skill. For students it is a better opportunity to gain global teaching and learning experience.
- 2) FDP programs attended by various department faculty is notified.
- 3) As per the COVID-19 pandemic situation, to reach out students for Academic works and teaching; LMS platform of MS TEAMS from Microsoft Technologies is to be implemented. For which Dr. K.B.V. Brahma Rao, Mr. R.Rama Rao, and Mr.A.V.S.N.Raju from Computer science stream will coordinate and give necessary training for staff and students on its practice.
- 4) It is decided to conduct a webinar on NEP-2020 through IQAC to all faculty at college level, for which the date and time will be announced later.
- 5) Monitor the students training program for CIVILS and report is to be submitted to IQAC in stipulated time period.
- 6) Progress of various Academic activities and mentor system, activities to be planned for the next semester, result analysis of academic programs is discussed.
- 7) Activity of CSIR -IICT MOU is discussed. Activities on other MOU's is discussed.
- 8) Mr. K B V Brahma Rao, from MCA Department got Ph.D under CSE stream through Adikavi Nannaya University, Rajahmundry. His efforts are appreciated by college CAC.
- 9) Different teaching methods applicable for online teaching, tools and infrastructure expertise required for faculty; effective implementation plans. Resources required from students end, Internet feasibility and sustainability, disciplinary issues to be encountered were discussed.


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ACTION TAKEN REPORT

Dated:20th July 2019

FOR THE MEETING HELD ON 16.04.2019

- 1) Additional intake for the section B.Sc. (MSCs) is successfully approved by University Authorities, respective inspection norms are completed
- 2) Merit cum means scholarships are provided and the list is available with college AO. Budget proposal approvals information and equipment requirements/sanctioned proposals details are notified by AO.
- 3) VEDIC Coordinator Mr. V.B. Bhaskara Murthy, has given tentative schedule and programs details to CAC.
- 4) NSS Units have illustrated their plan of action for upcoming activities to be conducted through college and directions are given by chair to implement philanthropic and community outreach activities, guidelines are given.



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ACTION TAKEN REPORT

dated:18.01.2020

FOR THE MEETING HELD ON 18.06.2019

- 1) Detail of NSS Activities implemented, community outreach Programs conducted till date are listed out by Mr. M.E.A.V.V. Rambabu, HOD, Life Sciences, and NSS Unit Coordinator and the details are incorporated in NAAC report under 3.4.1 criterion, extension activities.
- 2) Total VEDIC activities conducted till date are listed by V.Bhaskara Murthy. Various committees' formation and their activities are provided to VCLC and convenor ASPIRE-2020
- 3) IQAC coordinator described the reports received from various departments through DQAC and guidelines for further actions are notified.
- 4) Mr. K.S.N. Raju, TPO, produced the list of activities completed till date regarding CRT, CIVILS, and other training programs.
- 5) Vikram Sarabhai Centenary program celebrations at SVECW and student's participation and their satisfaction/comments are given by VCLC.
- 6) HOD's listed their department level club activities implemented to the chair and comments acknowledged. Career guidance programs progress are given.

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ACTION TAKEN REPORT

Dated:1.3.2020

FOR THE MEETING HELD ON 18.06.2019 and 01-01-2020

- 1) Mr. JLSS Phani kumar, Lecturer in Chemistry has prepared the Academic Calendar for the Current Academic year and submitted to Mr. R.Rama rao to make it available in college website
- 2) Work distribution in the departments and its implementation is verified during departmental visit by IQAC
- 3) VEDIC coordinator Mr. V.Bhaskara Murthy has submitted various activities proposed and implemented during the current Academic year to IQAC.
- 4) Certificate and other courses are implemented at department level/college level, the same is notified by IQAC. Extension activities, Philanthropic activities, activities based on linkages, exchange programs etc, are monitored.
- 5) Internal Audit is conducted in the month of February/March 2020 and necessary report is submitted.
- 6) ASPIRE-2020 is successfully conducted on 07-02-2020, HOD's with concerned DQAC members maintained necessary documentation and shown to IQAC.
- 7) Activities on various MOU's is acknowledged.
- 8) IQAC coordinator and Principal Dr. Ch.V.Srinivas attended the one day awareness program on RAFW of NAAC process on 26-08-2019 at AKNU, Rajahmundry. The chairman IQAC has conducted the necessary meeting to HOD's and CAC regarding the key notes and their implementation during the academic year on NEP-2020 policies ad procedures and NAAC policies and new Accreditation frame work.


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ACTION TAKEN REPORT

Dates:1.6.2020 and 1.8.2020

FOR THE MEETING HELD ON 22-02-2020 and other VIRTUAL MEETINGS
(VIRTUAL INTERACTION WITH CAC AND IQAC AT PERIODICAL MEETINGS AT CONVENIENCE)

- 1) There is a huge response from Students and Faculty for L4G CAMPUS PARTNERSHIP PROGRAM WITH BVRT, grate number of pupil and faculty enrolled and completed many courses in COURSE ERA, some faculty completed online short-term courses through SWAYAM-NPTEL and online FDP's; experienced the flavour of global teaching environment. The management notified this as one of the best practices at college level. Mr. S.K. Alisha is commended by L4G team for his efforts as a coordinator for this process.
- 2) Dr. K.B.V. Brahma Rao, Mr. R.Rama Rao, and Mr. A.V.S.N.Raju from Computer science stream have given necessary training and coordination to all faculty and students for online class work and utilization of the LMS platform MS TEAMS.
- 3) It is decided to conduct a webinar on NEP-2020 in the month of November- 2020.
- 4) IQAC team members formation is discussed and updated with changes.
- 5) The Management has decided to provide TABS/Smart Phones/JIO Dongles for students who are Academically meritorious but unable to afford or facing troubles for attending online classes, the same is accomplished by college committee.Through the Principal followed by Department Heads, total 8 students from B V Raju College are selected for the above facilities (TABS-2, Smart Phones-3, Jio Dongles-3). The credentials for their selection and list of students are available with college AO.
- 6) The HonourableChairman Sri K.V.Vishnu Raju garu initiated online interaction through LMS platform MS TEAMS for students progression and satisfaction as well as faculty satisfactionduring COVID 19 pandemic situation at periodical intervals for entire foundation and society institutions; in which he conveyed his views, vision, inquired about family being of students of faculty community and acknowledged positive outcome and feedback from students and faculty.



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